



Illinois Teachers of English to Speakers of Other Languages – Bilingual Education

ITBE Executive Board Meeting
Saturday, May 16, 2009 10:00 AM
Harper College
Building A, Room 243
Palatine, Illinois

Minutes of Meeting

Presiding: Betsy Kubota, President
Secretary: Juli Campagna

Attending (10): Betsy Kubota, Diana Booth, Lila Birchfield, Russell Clark, Maureen Kilty, Leah D. Miller, Marsha Santelli, Maja Teref, Rebecca Walker, and Juli Campagna.

1. The meeting was called to order at 10:10. The Meeting Agenda is attached to these minutes as Exhibit A.
2. Betsy Kubota called for new business and reports beyond those scheduled in items 7 and 9 on the attached Agenda. The storage unit where the CPDU archives are kept was introduced.
3. ITBE board members in attendance approved the minutes of the April meeting, as amended. Attached hereto as Exhibit B is a copy of the amended minutes.
4. Betsy Kubota called for action items from the previous meeting. Russell Clark asked ITBE members to vote on the 5 TESOL Position Statements which the ITBE board members had discussed and reviewed in prior meetings. The tally is set forth in Section 7 of these minutes.
5. We then moved on to Reports of the Executive Board and Standing Committees.
 - Newsletter Guest Editor, Russell Clark, reported that the spring issue of the Newsletter is in production. He is seeking input. The summer issue is also in production, and Russell is seeking input for this issue as well. A new section, *People in the News*, will feature ITBE members, including ITBE board members. Submissions for this new section should be 50 to 60 words. Maria Matariyeh, the incoming editor of the Newsletter, has told Russell that she prefers having a co-editor to share the workload. Russell is looking for a co-editor.

- Former ITBE President, Kasia Stadnik, not in attendance, submitted the Proposed Guidelines for Grant Applications for the ITBE Teacher Innovation Grant. ITBE Board members discussed and made amendments for Kasia's consideration. We will roll this forward to the August meeting.
- 2009 Convention Chair, Britt Johnson, not in attendance, submitted her final report of the Convention, held on February 13 and 14, 2009. The report is attached to these minutes as Exhibit C. The members in attendance reviewed the report. We will check with Darcy on the ability of attendees to simultaneously join or renew their membership when registering on-line for the convention.
- ITBE Vice President, Maja Teref, discussed the 2010 Convention, to be held on February 26 and 27 in Naperville. Jill Blair is Convention Chair next year. We discussed opening and closing speakers. We recognized that we want both categories of speakers, but we do not need big names for closing speakers on each day. On motion, we chose Janet Zadina, Ph.D., as one of our opening plenary speakers. We will pay Dr. Zadina's fee of \$3,500. We will also request a TESOL speaker. Marsha Santelli will check with publishers on speakers they might be willing to subsidize.
- The theme of the 2010 convention is *Changing Times – Changing Lives*.
- Awards Committee Chair, Leah Miller, reported that Secondary Education SIG co-chairs, Lila Birchfield and Maureen Kilty, will join her on the Awards Committee.
- Director of Exhibits and Advertising, Marsha Santelli, submitted her report, which is attached hereto as Exhibit D. Marsha proposed keeping all fees the same for the 2010 Convention, with the exception of the demo room rental. The demo room rental was \$100 in 2009, and Marsha proposes raising it to \$125. There were 16 demo slots for \$110 each. Now there will be 12 slots at \$125 each.
- We then moved on to Professional Development. Diana Booth is the new Professional Development Chair. Diana teaches at Elgin Community College and Moraine Valley Community College. The Fall Workshop will take place on October 17, 2009, at Harper College. We have 7 rooms at Harper and can have up to 14 sessions. The theme is technology. ITBE Treasurer Susanne McLaughlin will speak on Technology. We decided on a date for the Spring 2010 Workshop so that we can tell the publishers to

save the date. We will hold the Spring Workshop on April 10, 2010 at a site to be determined.

- Technology Committee Chair, Steven Teref, not in attendance, reported that e-voting for the new ITBE Board is now closed. It is still possible to vote via traditional (U.S.) mail. The Technology Committee will send a shout out reminding members to vote.
 - There were no reports from the Publicity Committee or the Elliott Judd Memorial Committee.
6. Treasurer Susanne McLaughlin, not in attendance, submitted her report. The Treasurer's Report is attached hereto as Exhibit E.
7. The group then moved on to reports from Officers and SIG Chairs. Russell Clark asked ITBE members to vote on the 5 TESOL statements, and also requested comments on the statements so that he could forward them to TESOL. Fourteen (14) ITBE board members voted, including Britt Johnson, Kasia Stadnik, Elisa Marquez and Susanne McLaughlin, who submitted their votes in advance. The votes on the Position Statements were as follows:

Statement	Approve	Disapprove	Abstain
English as a Global Language	13	0	1
Professionalization and Credentialing for Adult ESOL Educators	11	0	3
Teacher Preparation for Content Based Instruction	13	0	1
Status of, Professional Equity, for the Field of TESOL	13	0	1
Academic and Degree-Granting Credit for ESOL Course	10	2	2

- Next, with regards to the election of officers, we learned that Krystina Janus withdrew her candidacy. There are now 8 candidates for 7 positions.

- ITBE President, Betsy Kubota, raised the question of our ongoing participation in the Illinois Community College Board Advisory Council (ICCB). Publicity Chair, Holly Lawyer, is rolling off the ITBE Board. Holly had represented ITBE on the ICCB. ICCB assigns individuals to its committees, and had assigned Holly to its Professional Development and Marketing Committee. Will we re-fill this position? This is an action item, below.
8. Moving on to new business, the group discussed the Public Storage Unit in Hoffman Estates. ITBE President, Betsy Kubota, has a key and is the occupant. We decided to keep the storage unit. Rebecca Walker and Maja Teref will also keep a key for the storage unit. We will set a clean-up date at our next meeting.
- TESOL has new tools for teachers available at its website: new.tesltools.com.
9. Finally, we decided on the following six Action Items.
- i. Newsletter Guest Editor, Russell Clark, will compile award opportunities and publish them in the *Newsletter* and on the ITBE website. He will copy deadlines for *Newsletter* publication to Marsha Santelli. He will send the names of the new ITBE Board members to Juli Campagna, ITBE Secretary.
 - ii. Director of Advertising and Exhibits, Marsha Santelli, will contact publishers about subsidizing speakers. She will also look into a site for our 2010 Spring Workshop – specifically, Northeastern.
 - iii. ITBE President, Betsy Kubota, will follow-up on the necessity or advisability of our continued presence on the ICCB Advisory Council.
 - iv. Professional Development Chair, Diana Booth, will check out the possibility of having our 2010 Spring Workshop at Moraine Valley or Triton once she hears from Marsha Santelli, and if Marsha tells her that Northeastern will not be available.
 - v. ITBE Secretary, Juli Campagna, will send out a list of attendees for our June meeting prior to the meeting so that the security guard at The John Marshall Law School will let them all in.
 - vi. ITBE Vice President, Maja Teref, will update the website with Russell Clark's shout-out.

10. The meeting adjourned at 1:28 p.m.

Respectfully submitted,

Juli Campagna,
Executive Secretary